



**STEPHEN K. HAYT**  
*Elementary School*

**Dear Parents of Hayt, please join us  
For the Title I Parent Advisory Council (PAC)  
Organizational Meeting**

**Date: 10/19/22**

**Time: 3:45 PM**

**Location: In Person / Library**

At the Organizational Meeting of the Hayt Elementary Title I PAC, parents will elect Title I PAC Officers and set monthly meeting dates and times for the school year. The officers of the PAC are as follows: **Chairperson, Vice Chairperson, Secretary and Outreach Coordinator**.

Please remember that in order to run for a position and vote, you must be present at the meeting. Hayt Elementary receives Title I Parent Involvement Funds for parental involvement.

## **Agenda**

- **Welcome/Call to order**
- **Introductions**
- **Establish a meeting quorum (5) parents**
  - **Roles and Responsibilities of Officers**
  - **Appoint Election Officer (Any person with knowledge of PAC election procedures)**
- **Election of Officers**
  - **Chairperson**
  - **Vice chairperson**
  - **Secretary**
  - **Outreach Coordinator**
- **Vote on PAC meeting dates and times (SY2022-2023)**
- **Review PAC Budget & Plan for Spending**
- **Public Comments (2 minutes per person)**
- **Adjournment**

*ESSA Title I funds were used for this event*